Notice Inviting Quotation

Sealed quotations is hereby invited from bonafide agencies/persons in car rental business for hiring of 02 (two) vehicles, anyone of the following category for use of Hon’ble Members, Police Accountability Commission, Tripura:-

(a) Maruti Ciaz.
(b) Maruti Ertiga.
(c) Maruti Swift D’Zire.

Terms and Condition are given below:-

1) The vehicle should be of white colour having commercial registration and should have in good running condition and have purchased not before 2018 and should have valid documents as per Motor Vehicle Act.

2) The vehicle should be placed for 24 (twenty four) hours.

3) Fuel, lubricants, maintenance and dusters for the car will be the responsibility of the owner/Agency of the vehicle.

4) Minimum basic accessories for the car / vehicle will have to be provided by the owner / agency / proprietor.

5) KM reading meter should have to be fitted in the vehicle in good condition.

6) A driver should be placed with the car with valid driving license and all expenditure of the driver should be borne by the owner / agency of the vehicle.

7) Any breakdown, accident, defects etc. will have to be attended immediately and to be repaired by the owner of the vehicle at his own cost and risk. Alternative arrangement of vehicle shall have to be arranged in that case of similar quality vehicle.

8) If the condition of the vehicle and service of the driver is not found satisfactory, the vehicle will be discontinued accordingly.

9) Payment of hiring charges will be on monthly basis against submission of bill & logbook.

10) In case of withdrawal of the vehicle 1(one) month notice is to be given from either side.

11) Log Book in prescribed format is to be maintained for daily journey.

12) Rate of retention charge as well as running charge per km should be quoted both in digits and words including taxes (GST).

13) Rate should be within the ceiling fixed by the Finance Department, Govt. of Tripura for hiring of such vehicles.

14) Earnest money amounting to Rs. 5,000/- (Rupees five thousand) only against the each vehicle separately in the form of Deposit at call or Draft drawn in favour of “Secretary, Police Accountability Commission, Tripura” payable at Agartala from any Nationalized Bank/Tripura Gramin Bank/ Tripura State Co-operative Bank shall be submitted along with sealed quotation. The said earnest money will be converted to security money for successful bidder who would be offered the work. For others the earnest money would be refunded.

15) The quotation should be submitted in sealed cover duly superscripted as “Quotation for hiring of Maruti Ciaz / Maruti Ertiga / Maruti Swift D’Zire vehicle” addressed to the Secretary, Police Accountability Commission, Tripura, Govt. Qtr. No. VI/14, Shyamalibazar, Kunjaban, Agartala, Pin - 799006 by Hand / Registered Post / Speed Post / Currier Service so as to reach to addressee by 29/05/2020 upto 3.00 pm. After receiving sealed quotations it will be opened on the same day at 4.00 pm, if possible in presence of the quotioneer, if any. No quotation will be entertained if it does not reach this office within the stipulated date and time.

Contd. P/2.
16) The quotation shall be submitted as per format in Annexure -1.

17) The hiring of vehicles shall be valid for 01(one) year subject to extension of hiring on satisfactory service. However, the hiring may be discontinued by the undersigned at any time with a short notice. The Bank Draft/ FDR/ “D” call shall be forfeited in case of breaching of terms & condition within the period of hiring of the vehicle.

18) Copies of the following documents (attested by owner of vehicle/ agency) shall be furnished along with the quotation:
   a) Documents in support of year of manufacturing of the vehicle.
   b) Commercial Registration certificate/ permit of the vehicle of current validity.
   c) Road tax clearance certificate of the current validity.
   d) Fitness certificate of the current validity.
   e) Valid insurance certificate.
   f) Clearance Certificate from Pollution Control Board.
   g) Experience Certificate issued by Gouv. Department, if any.
   h) PAN Card.
   i) Aadhaar Card.
   j) Certificate of tax (GST) registration.
   k) Beneficiary code against the agency/proprietor/ owner, if available.

19) The driver must have Driving License of current validity to be renewed from time to time at his own initiative and he must be absolutely free from any litigation or complaint by anybody against him.

20) The vehicle shall be parked on at Night in the garage of the Police Accountability Commission, Tripura.

21) Applicable Taxes will be deducted from the bill as per rules.

22) The vehicle should be placed within 07(seven) days from the date of issue of final order.

23) The driver should be given prescribed liveries by the owner / proprietor.

24) In case of CNG run vehicle, a fitness certificate from Retro fitment centre should be obtained and submitted.

25) Normally the vehicle will run in west Tripura District. But in case of necessity, the vehicle may have to run at any part of the State of Tripura for which no additional charges will be paid.

26) The Police Accountability Commission, Tripura, Agartala reserves the right to reject any rate including the lowest one without assigning any reason.

(S. Bhattacharjee)
Secretary,
The Police Accountability Commission,
Tripura, Agartala.

Copy to:
1. Office Notice Board of PAC.
2. Website of PAC (www.pac.tripura.gov.in)
3. Acctt. Section, PAC.
Accountability Commission, Tripura, as per the rules mentioned under item No. 6 above, guiding all the terms and conditions,

I have gone through the terms and conditions stipulated in the quotation notice and agree to provide the vehicle to the police

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<th>Remarks</th>
<th>Particulars of earnest money</th>
<th>Running charge per day</th>
<th>Ration</th>
<th>Whether</th>
<th>Whether</th>
<th>Year of manufacture</th>
<th>Whether</th>
<th>With Key No.</th>
<th>Category of vehicle</th>
<th>SL No.</th>
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6. Quoted Rate
5. Contact No.
4. Adhaar No.
3. Bank details (Bank Name, A/C No., Code No., IFSC No.)
2. PAN No.
1. Name and address of the bidder

Annexure-1